

DEPARTURE PROCEDURE



Parents are always welcome at school as they are a part of the Byron Community. However, when you collect your children, it is essential that you follow this procedure to ease congestion and allow pick-up to be smoother.

- 1 Please enter the school to the righthand side of the gate (nearest the Byron Sign)
- 2 You can wait for your children on the grey pathed area (up to the second line)
- 3 At 15.25 parents of EFYS & KS1 students will collect their children
- 4 As you children approach you may move towards the running track and sheltered area but then please immediately exit via the exit lane
- 5 Please exit via the gate on the side of the Security/Transport Office
- 6 If you are waiting for another child, please move across to the fence by the sports pitch to enable the foot traffic to flow

Students Waiting to be collected

- EYFS & KS1 – These Students will wait in the KS1 Playground
- All other students will wait on the running track or at the sheltered area



Sheltered Area

Canteen

KS1

Playground

EYFS & KS1
Students

Running Track

Students waiting to be collected will wait by the running track or in the sheltered area.

3

4

2

6

Keep this area clear

Exit Lane

Sports Pitch

Security Office

Transport Office

Exit the Gate Here

Enter the Gate Here

5

1

