

**Byron College**  
**PA Meeting Minutes**

PA Meeting, 5 Dec. 2017

Byron College

13 parents present

Parent Association Election

Three parents volunteered to be the Co-Chairs for the PA of Byron College

1. Bhupinder Kampanis (mother of student in Year 1)
2. Ada Korda-Savva (mother of student in Year 10)
3. Maureen McCarthy (mother of students in Nursery, Year 4 and Year 6)

These three parents will act as liaisons between the school and parents.

Parents and the school can contact these three people with questions, concerns and suggestions

One Parent is the Treasurer:

1. Marianna Provata

Logistics

PA needs:

- a meeting space to be used the same day once a month.
- a mailbox where the Minutes book and correspondence can be placed
- the school to send out emails to all parents for correspondence (including monthly minutes and meeting agenda)
- formulate an agenda prior to each meeting
- meet briefly with Administration following each PA meeting

### Christmas

- PA needs to clarify ideas-cookies? hot chocolate? Santa? Charity?
- Send written idea to Ms. McCarthy, Ms. Dodds and Alexia to receive the okay.

### Follow up

- 3 co-chairs asked Ms. McCarthy to do something for Christmas. She said to write an email proposing what we wanted and she'd let us know when it would fit best.
- Our PA Mailbox will be placed in the Security Office at the entrance of the school. Official okay will be given once Manos confirms with school.
- PA must have a meeting ASAP to determine Christmas plans and responsibilities